



2021 Open Enrollment Checklist for Age 65+ (Medicare-Eligible) Retirees

Open Enrollment is your annual opportunity to review your coverage options and make changes for the following plan year. Use this checklist to ensure you don't miss anything essential. Find in this enrollment packet all the documents and forms discussed below.

Step	Why?	Check ✓
During Open Enrollment: September 21 – October 9, 2020		
Read the <i>2021 Open Enrollment Fact Sheet</i> for age 65+ retirees	It offers a summary of your 2021 plan options and enrollment steps, and provides Open Enrollment meeting dates/times	<input type="checkbox"/>
Review the <i>Retiree Enrollment Guide</i>	To learn detailed information about your benefits, including plan comparisons, premiums, and how to save	<input type="checkbox"/>
Read the <i>Aetna Dental DocFind Instructions</i>	To confirm if your current dentist is in-network; if you enroll in the Aetna Dental HMO Plan, you must select an in-network primary care dentist	<input type="checkbox"/>
Read the <i>Important Life Insurance Beneficiary Information for Power of Attorney (POA)</i> document	To understand how your beneficiaries will receive a life insurance benefit if you die	<input type="checkbox"/>
Review 2021 premiums	To know what you'll pay in 2021 for the cost of coverage; consider if a lower-cost plan will meet your coverage needs	<input type="checkbox"/>
Return before October 9, 2020		
Complete and return the following to the Pension Office: <ul style="list-style-type: none"> • <i>2021 Part B Affidavit</i> • <i>Retiree Open Enrollment Form</i> and copy of your Medicare card • Supporting documentation for new dependents 	<ul style="list-style-type: none"> • All retirees: Return the <i>2021 Part B Affidavit</i> to keep your County-provided subsidy; you must indicate your Medicare number and your Part A and Part B eligibility dates • To make changes to your coverage: Return the <i>Retiree Open Enrollment Form</i> with a copy of your and your spouse's Medicare ID card(s) • To add a new dependent to your coverage: Include supporting documentation, like a birth certificate or a marriage certificate 	<input type="checkbox"/>
By October 9, 2020		
Give Aetna a call at 800-307-4830	If you're currently enrolled in the Anthem Medicare HMO Plan and want to stay enrolled for 2021: Opt out of the Basic Aetna Medicare Advantage PPO Plan; record the confirmation number for future reference	<input type="checkbox"/>
<p>Have you moved recently? If your address has changed, contact Anthony Glover at the Fulton County Pension Office: 404-612-7714 or pensionunit@fultoncountyga.gov.</p>		